

GETTING YOUR DUCKS IN A ROW: DOCUMENTS ADULTS NEED

While we firmly believe life is meant to be lived, we also know that it's important to have peace of mind in the event of an emergency. We've put together a detailed checklist to help you organize your life.

TOP 4 IMPORTANT DOCUMENTS ADULTS NEED BUT DON'T HAVE:

A WILL

A LIVING WILL

DURABLE
HEALTH
CARE
POWER OF
ATTORNEY

DURABLE
FINANCIAL
POWER OF
ATTORNEY

aka

**LAST WILL
& TESTAMENT**

A will essentially states:
when I die, here's what I
want to happen.

aka

**AN ADVANCE
DIRECTIVE**

In this document, you'll
declare your wishes for
end-of-life care.

aka

**A HEALTH CARE
PROXY**

In the event that you can't
make your own health care
decisions, you need to have
someone you trust like a
family member or friend.

aka

**AN ATTORNEY-IN-FACT
OR AGENT**

This document outlines who
you want to make financial
decisions if you can't make
them for yourself.

CRITICAL DOCUMENTS

Locate and safely store the following items:

OFFICIAL DOCUMENTS:

- Will
- Living Will
- Health Care Power of Attorney
- Financial Power of Attorney
- Trusts

IDENTIFICATION:

- Birth Certificate
- Driver's License
- Social Security Card
- Passport
- Armed Forces ID/ Discharge Papers
- Citizenship Documentation
- Marriage Certificate
- Divorce Decree/Settlement Info

INSURANCE INFO:

- Life Insurance
- Health Insurance
- Car Insurance
- Home/Renters Insurance
- Funeral Insurance
- Disability Insurance

ACCOUNT ACCESS

Ensure someone you trust knows how to access the following:

PERSONAL ELECTRONICS/ DIGITAL ACCOUNTS

- Phone Password
- Computer Password
- Tablets
- Email
- Wi-Fi

Want more ways to organize
your financial documents?
Contact us today.

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ACCOUNT INFO & PASSWORDS

Locate and safely store account numbers
& passwords. Ensure someone you trust
knows how to access the following:

BANK & MORTGAGE:

- Checking
- Savings
- Money Market
- Mortgage Info

CREDIT CARDS & LOANS:

- Credit Cards
- Auto Loans
- Student Loans
- Additional Loans

INVESTMENTS & BENEFITS

- 401(k)
- 403(b)
- IRA
- Roth IRA
- Pension
- 529/College Savings
- Stocks & Bonds
- Mutual Funds
- Military benefits

PROPERTY DEEDS & TITLES:

- Real Estate (owned)
- Real Estate (rented/leased)
- Motor Vehicles
- Boats
- Other

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